



## Essay Parts & Functions

The **introduction** should convince the reader to continue reading.  
Here are a few ideas to get the reader's interest:  
Make the topic important to the reader.  
Ask the reader a stimulating question; then answer it in your essay.  
Use an interesting quotation related to the topic.  
Give a short anecdote related to the topic.

The **introduction** does one or more of the following:  
**It announces the topic.**  
**It previews the main ideas.**  
**It catches the attention of the reader.**

The introduction requires a **thesis statement**,  
which is a sentence containing  
a viewpoint or main idea about the topic.

The **body** is made up of as many paragraphs as there are main ideas  
to support the thesis statement.

Each main idea is written in the paragraph's **topic sentence**.

Develop each idea with **specific details and examples**.

**Order** your paragraphs to suit the essay, for example,  
chronological, spatial, general to specific or vice-versa.

The **conclusion** does one or more of the following:  
**It summarizes the main idea(s) in different wording.**  
**It emphasizes one of the ideas.**  
**It stimulates the reader to action.**  
**It evaluates the main ideas.**  
**It makes a conclusion or prediction.**